

Regulation of Doctoral Studies of the Department Of Sports Organization and Management of the University of Peloponnese.

(free translation)

Article 1

General principles

The Doctoral Studies of the Department of Organization and Sports Management of the University of Peloponnese are organized and operate according to the provisions of Law 4485/2017 and the general institutional as always. Aimed at promoting original scientific research and lead to the acquisition of a Doctoral Degree (D.D.), which certifies the elaboration of an original scientific research and the substantial contribution of the holder to the development of knowledge in the wider subject matter of the Organization and Sports Management.

Doctoral Studies are offered free of charge

Article 2

Right to apply for the study of a Doctoral Thesis

The right to submit an application for the Doctoral studies is held by the holder of a Postgraduate Diploma (P.D.) of a domestic university or a holder of a recognized postgraduate degree as equivalent of a foreigner or holder of a single and integral postgraduate degree obtained after the successful completion of the first cycle, organized in University departments and lasts at least ten (10) academic semesters (compulsory semesters for obtaining a degree or diploma according to the curriculum). In special cases it is reasonably accepted as PhD candidate and non-holder of P.D. These cases are: Related Professional and / or a high level research or writing project which allows him to meet the high demands of his doctoral research with an explanatory decision of the Assembly of the department. The candidate, in this case, will be required to attend specific Postgraduate courses that will be defined by a decision of the Assembly of the department.

Article 3

Application procedure for the preparation of a doctoral dissertation

Those interested can apply during each academic year and in particular during the months of September and October, January and February at the Secretariat of the Department of Sports Organization and Management.

Article 4

Required documents

1. Application for a doctoral dissertation where are listed:
 - full details of the applicant,
 - proposed doctoral dissertation title,
 - suggested language of doctoral dissertation: Greek, English, French, Italian, German,
 - proposed supervisor of the doctoral dissertation.
2. Detailed Curriculum Vitae
3. Draft doctoral dissertation – documented scientific proposal.
4. Photocopy of degree: Recognition of parity of the degree from Hellenic National Recognition and Information Center (Hellenic N.A.R.I.C.) for university graduates abroad.
5. Photocopy of the Postgraduate Specialization Diploma: Recognition of parity of the degree from Hellenic National Recognition and Information Center (Hellenic N.A.R.I.C.) for university graduates abroad
6. Very good knowledge of English.
7. Photocopy of ID card or passport.
8. Two letters of recommendation.
9. Publications or scientific papers (if available)

Article 5

Procedure for selection of doctoral candidates

The Assembly of the department, categorizes the applications based on the relevance of the research object, and appoints a three-member committee per category of applications. Each three-member committee, consisting of Faculty staff of the department, examines the applications and invites candidates in an interview.

The committee then submits to the Assembly of the department a memorandum stating the reasons for them which every candidate should or should not be accepted, as well as the proposed supervisor, if he has not been nominated by the candidate.

The Assembly of the department, after taking into account the opinion of the proposed supervisor and the memorandum approve or reject the reasons for the application of the candidate. In case of its approval application is decided and defined:

- the supervisor of the dissertation,

- the members of the three-member advisory committee, which frames and supports the elaboration and writing the dissertation and
- the language of the dissertation.

The names of the doctoral candidates, the supervisors, the members of the advisory committee, the titles of the dissertations and a brief summary of them are posted on the website of the department in Greek and English.

Article 6

Supervision of doctoral dissertation

1. Supervisor of doctoral dissertation

Doctoral dissertations could be supervised by the faculty staff of the first degree, deputy and assistant Professor of the University of Peloponnese or any other Greek University or researchers of A, B or C level from research centers of article 13A of Law 4310/2014, including research centers of the Academy of Athens and the Institute for Biomedical Research of the Academy of Athens.

Each faculty member of the department can take over to supervise up to seven (7) PhD Candidates.

This limit may be exceeded in the following cases:

- a) if the supervision of doctoral candidates under co-supervision
- b) if the supervision of PhD candidates whose doctoral dissertation is directly funded by a National or European or other funding program.

2. Three-member advisory committee

The three-member advisory committee is appointed by Assembly of the department and has the responsibility to frame and support the elaboration and writing of the doctoral dissertation.

The member of the committee is the supervisor of the dissertation. The other two members may be the faculty staff of the first degree, deputy and assistant Professor of the University of Peloponnese or any other Greek University or researchers of A, B or C level from research centers of article 13A of Law 4310/2014, including research centers of the Academy of Athens and the Institute for Biomedical Research of the Academy of Athens or from recognized research centers or institutes abroad that have the same or related subject matter with current doctoral dissertation.

At least one must be on the committee faculty member from the first three levels of the department.

In case the period of the examination of the dissertation, any member of the three-member committee has retired, by decision of the Assembly of the department, it is replaced by an equal number of other members. The retired members can attend the seven-member examination meeting without the right to vote.

2. a. Replacement of members of a three-member Advisory Board

If for any reason the supervisor disappears or is found unable to perform the duties of a supervisor for

a long period of time as specifically defined in the regulation of Doctoral Studies, the Assembly of the department assigns the supervision:

- to another faculty member, with or without the request of the candidate and the opinion of the proposed supervisor, or
- to one of the other (2) members of the three-member advisory committee, even if the maximum number of PhD candidates has every supervisor needs to extend.

Indicative reasons for replacing members of an Advisory Committee may be:

- a) serious health reasons,
- b) extended period of absence abroad
- c) serious personal reasons, which may be invoked in a written memorandum to the Assembly of the department the member of the Three-Member advisory committee,
- d) any other reason the Assembly of the department characterizes as a serious reason, with specific explanation on its decision.

2. b. Move / retirement of a supervisor

If the main supervisor moves to another university or university department or retired, continues to be in debt supervisor of the doctoral dissertations he has undertaken and the title is awarded by the University, to which the department belongs, where the elaboration of the dissertation began.

Article 7

Duration, rights and obligations of doctoral candidates

1. Duration

The time period for obtaining a doctorate Diploma is at least three (3) full calendar years from the date that the three-member advisory committee is defined.

The maximum time for completion of the dissertation is defined in this regulation of Doctoral Studies and is six (6) full calendar years. The six years may be extended by a decision of the Department's Assembly after a specifically reasoned suggestion of the Supervisor of that dissertation.

The candidate can during his / her studies in the Doctoral Studies ask with sufficiently reasoned request of his / her suspension of the above period up to two (2) total years.

The time of suspension of study is not counted in the maximum time required for the doctoral dissertation. During the suspension of study candidates do not benefit from the rights and the benefits provided for doctoral candidates.

2. Obligations and rights of doctoral candidates

- Respect the academic ethics and the academic decency
- To respect the disciplinary rules of the University of Peloponnese
- Obligation to renew enrollment per academic Year
- Obligation to be informed about the current legislation, the current regulations and decisions of the Assembly.
- The doctoral candidate owes from November 1st until November 30th of each year or March 1st until March 31st of each year (depending on its registration decision), to present orally and submit written memorandum to the three members Advisory Committee on his/her progress of doctoral dissertation.

Copy of the memorandum, comments of the supervisor and the three-member committee are entered in the individual file of the candidate without the need of additional approval of the Assembly of the department.

- PhD candidates have up to five (5) full academic years from their first enrollment, all the rights and benefits provided for the postgraduate students.
- Up to five (5) years after its completion their doctoral dissertation, retain rights access, lending and use of electronics services of university libraries.
- Doctoral Candidates are obliged, if asked by the Department's Assembly, to assist in the conduct of the examinations of the courses of Undergraduate Program of the department, in all examination periods.

- participate in conference organizing committees, according to decisions of the Assembly,
- assist in the teaching of courses, then by decision of the Assembly of the department,
- undertake any research work that the supervisor deems appropriate to contribute to the academic their progress in the quality of their Doctoral Thesis.

Article 8

Elaboration of a doctoral dissertation

1. Definition / change of doctoral dissertation topic

- Partial modification of the Subject is allowed of the Doctoral Thesis after request of the PhD Candidate, in written Recommendation of the Three-Member Supervisory Committee and positive decision of the Assembly of the department. The reasons will be explained in detail in the Committee's Presentation that the already defined issue cannot be completed. In case of partial modification of the Subject of the Doctoral Thesis, as the date of registration of the Doctoral Candidate means the date on which it was accepted to draw up the initial issue and a three-member oversight committee was appointed.
- The total Modification of the Subject is allowed of the Doctoral Thesis in the department after request of the PhD Candidate, in written Recommendation of the Three-Member Advisory Committee and positive decision of the Assembly of the department. In the Presentation of the committee will be explained in detail the reasons that it is not possible to complete the already defined topic. In In this case, the application procedure will be followed as if it were a new Doctoral Thesis.

2. Instructions for writing a doctoral dissertation

For the writing of the Doctoral Thesis, the guide for Writing Postgraduate Theses of the department will be followed.

Article 9

Support / evaluation of the doctoral dissertation

- The PhD candidate submits an application to the three-member advisory committee for public support and evaluation of the dissertation.
- The three-member advisory committee accepts or rejects the candidate's application.
- If the three-member advisory committee rejects the application, then they should make specific written proposals for changes by setting a specific timetable for their

implementation. The period that may be given to the Candidate to make these changes may not exceed the six (6) months.

- If the three-member advisory committee accepts the candidate's application, prepares a detailed / final report, submits it to the department's Assembly (through the Secretariat) and requests the appointment of the seven-member committee of inquiry to examine the dissertation. The report shall be communicated to PhD Candidate.

- After the notification of the final report to the PhD Candidate, he/she must submit his/her Doctoral Dissertation in printed and electronic form at the Secretariat of the Department within three working days. The Doctoral Thesis will be available to the Department's Faculty for at least one month.

With the submission of the Doctoral Thesis in Secretariat of the Department is submitted by the PhD Candidate, and his responsible statement that the dissertation is not a plagiarism product etc.

- If the dissertation has been written in a foreign language, a summary in Greek is also submitted.

- After one month from received the PhD Thesis by the Secretariat, the Assembly of the department discusses / decides on the appointment of the Seven-member Committee which will examine the Doctoral Thesis and the date of its Public Support.

The seven-member examination committee consists of:

the members of the three-member advisory committee

in addition to its retired members, who are replaced by an equal number of members who meet the criteria of the second and third subparagraphs of paragraph 2 of Article 39 of Law 4485/2017 and four (4) additional members who are members of the first degree faculty, deputy and assistant of the relevant subject or any other Greek University or researchers of A, B or C level from research centers of article 13A of Law 4310/2014, including research centers of the Academy of Athens and the Institute for Biomedical Research of the Academy of Athens or from recognized research centers or institutes abroad that have the same or related subject with current doctoral dissertation.

- The Seven-member Examination Committee is appointed by a decision of the Assembly after one (1) month, from receiving the Doctoral Thesis from the Secretariat and not later than two (2) months.

- The Seven-member Examination Committee is invited to a Public Meeting by the Head of the department within one (1) month from the decision to appoint it.

The doctoral dissertation is publicly supported and presupposes the physical presence of the four (4) at least members of the examination board, while the other members can participate by video conference.

- After support, the examination board meets without the presence of third parties and judges the work in terms of quality, completeness, originality thinking and contributing to science.

- The approval of the Doctoral Thesis requires the consent of at least five (5) members of the Seven-member Examination Committee.

The approved PhD Thesis is graded with the following scale: Excellent, Very Good, Good and recorded in relevant dissertation evaluation report.

-If the seven-member examination committee thinks that the dissertation needs corrections, it submits the evaluation report of the Doctoral Dissertation when the Candidate makes the indicated corrections. The responsibility for submitting the Evaluation Report of the seven-member Examination Committee meets exclusively the Supervisor of the Doctoral Thesis.

Article 10

Doctorate award and certification

The nomination of the Doctor Candidate to the Doctor of the department is carried out by the Departments Assembly.

The proclamation requires:

- Evaluation Report of Successful Examination by the Seven Members Examination Committee.

- Two announcements at conferences

- Two publications in International Journals one of which has been published in a journal entered in the WEB OF SCIENCE database, SCOPUS and EBSCO or in SSRN, Bepress, or in legal journal.

- Application for nomination-confession

- Submission of a dissertation in the Library of the department in digital and printed format (in one copy and one cd).

For the award of the Doctoral Degree / certification is required:

- Nomination of the Doctoral Candidate to Doctor of the department by decision of the Assembly.

- Submission of a dissertation at the National Documentation Center Research in collaboration with the Secretariat of the department.

The date for the swearing in of the Doctors and the Doctoral Diploma Award Ceremony is appointed by the Assembly of the department.

Article 11

Copyright

The copyright of the Doctoral Thesis is defined in Law 2121/1993, as amended and is valid.

Article 12

Reasons and process for unregistering PhD candidates

The Assembly of the Department of Sports Organization and Management, after the proposal by a majority of the Three-Member Advisory Committee, may decide to unregister PhD candidates if:

- their progress is considered insufficient or stagnant,
- do not submit annual detailed notes on the progress of their dissertation,
- exceed the maximum duration of doctoral dissertation, as defined in this regulation,
- have violated the provisions in force with regard to the treatment of disciplinary misconduct by competent disciplinary bodies,
- if requested by doctoral candidates. etc.

Article 13

Elaboration of a doctoral dissertation under co-supervision

The Department of Sports Organization and Management University of Peloponnese can cooperate with domestic research centers and institutes for a Doctoral Thesis under co-supervision, provided that the conditions laid down in article 43, par. 3 of law 4485/2017. By decision of the Minister of Education, Research and Religions, published in its Journal Government determines any relevant issue by preparing doctoral dissertations with recognized institutions or research centers and foreign institutes.

Article 14

Other Topics

Anything not provided for in this Regulation will be dealt with on a case-by-case basis by the Department's Assembly.

Article 15

Transitional provisions

The provisions of Law 4485/2017 also apply to doctoral candidates who have been accepted before its entry into force, unless otherwise specified, at the time of its entry into force, the seven-member examination committee of article 41 of law 4485/2017.

Doctoral Candidates who are active at the time of publication of this in its Journal Government and while the sixth year has passed since enrollment and have not submitted progress reports to their supervising teacher, are invited by the Assembly of the department to be presented on a specific date to present their progress. If the Assembly does not consider their progress satisfactory, unregisters them from the PhD candidates.